

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2021**

[Education Act, Sections 139(2)(b) and 244]

4160 The Fort McMurray Roman Catholic Separate School Division

Legal Name of School Jurisdiction

9809 Main Street Fort McMurray AB T9H 1T7; 587-960-4211; fgagnon@fmcasd.ab.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

Mrs. Catherine Langmead

Name

Catherine Langmead

Signature

SUPERINTENDENT

Mr. Michael (George) McGuigan

Name

Michael McGuigan

Signature

SECRETARY TREASURER or TREASURER

Mr. Francois Gagnon

Name

Francois Gagnon

Signature

Certified as an accurate summary of the year's budget as approved by the Board

of Trustees at its meeting held on

June 15, 2020



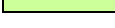
Date


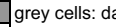

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Color coded cells:

 blue cells: require the input of data/descriptors wherever applicable.
 white cells: within text boxes REQUIRE the input of points and data.
 green cells: populated based on information previously submitted

 grey cells: data not applicable - protected
 white cells: within text boxes REQUIRE the input of points and data.
 yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2020/2021 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

The Catholic School Division is budgeting an operating deficit of \$ 5 M for School Year 2020-2021. Total revenues are expected to decline by \$ 2.4 M (2.5%) compared to 2018/19 mostly from changes in Provincial Funding level. Expenditures are projected to increase by \$ 3.0 M mostly in Certificated Salaries and Benefit costs.

The COVID-19 Pandemic is expected to negatively impact the financial result of the Division by \$ 1.0 M by reducing revenues and increasing costs for staffing and supplies. This is included in the budget.

The Catholic School Division will use its operating reserves to fund the deficit for School Year 2020/21. However, further funding reductions under the Funding Framework for the next three years and the limits imposed by Bill 5 on the level of operating reserves means that the School Division will have to reduce annual operating expenses by \$4-5 M in the next few years to achieve a breakeven point. A detailed review of programs and operations will be conducted in the Fall to formulate a plan to achieve this goal.

Significant Business and Financial Risks:

The most significant risk is the possible negative impact of the COVID-19 Pandemic on School Operations such as:

- Increased staff absenteeism and unavailability of replacement teachers and education assistants;
- Uncertainty in ability to conduct some curricular and extracurricular activities;
- Mental health of students, families and staff;

Another risk factor on the School Division is the overall economic situation of the region and the Province due to continued negative pressure on the Oil Sector, the Pandemic and the impact of the 2020 Flood and continued recovery from the 2016 Wildfire on local businesses and the families of many students

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual Audited 2018/2019
REVENUES			
Government of Alberta	\$ 82,988,800	\$82,505,000	\$84,374,286
Federal Government and First Nations	\$ 1,700,000	\$1,430,000	\$1,425,886
Out of province authorities	\$ -	\$0	\$0
Alberta Municipalities-special tax levies	\$ -	\$0	\$0
Property taxes	\$ 1,380,000	\$1,740,000	\$1,649,963
Fees	\$ 564,000	\$710,000	\$605,740
Other sales and services	\$ 2,410,000	\$2,295,000	\$2,433,821
Investment income	\$ 700,000	\$905,000	\$1,019,111
Gifts and donations	\$ 742,500	\$840,000	\$848,332
Rental of facilities	\$ 442,000	\$610,000	\$612,435
Fundraising	\$ 180,000	\$435,000	\$436,458
Gains on disposal of capital assets	\$ -	\$0	\$10,377
Other revenue	\$ 65,000	\$30,000	\$113,250
TOTAL REVENUES	\$91,172,300	\$91,500,000	\$93,529,659
EXPENSES			
Instruction - Pre K	\$ 4,968,700	\$ -	\$ -
Instruction - K to Grade 12	\$ 71,628,400	\$72,850,000	\$72,753,509
Operations & maintenance	\$ 12,236,700	\$13,350,000	\$12,671,827
Transportation	\$ 2,427,900	\$2,100,000	\$2,121,347
System Administration	\$ 3,002,600	\$2,950,000	\$2,951,745
External Services	\$ 1,908,000	\$2,650,000	\$2,640,018
TOTAL EXPENSES	\$96,172,300	\$93,900,000	\$93,138,446
ANNUAL SURPLUS (DEFICIT)	(\$5,000,000)	(\$2,400,000)	\$391,213

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual Audited 2018/2019
EXPENSES			
Certificated salaries	\$ 41,292,600	\$39,500,000	\$38,739,726
Certificated benefits	\$ 8,258,500	\$7,900,000	\$7,733,141
Non-certificated salaries and wages	\$ 19,745,400	\$19,200,000	\$19,858,614
Non-certificated benefits	\$ 3,821,200	\$3,500,000	\$3,609,207
Services, contracts, and supplies	\$ 16,869,600	\$17,200,000	\$16,503,362
Capital and debt services			
Amortization of capital assets			
Supported	\$ 4,600,000	\$4,600,000	\$4,593,304
Unsupported	\$ 1,500,000	\$1,900,000	\$1,906,803
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ 85,000	\$100,000	\$95,371
Losses on disposal of capital assets	\$ -	\$0	\$0
Other expenses	\$ -	\$0	\$98,918
TOTAL EXPENSES	\$96,172,300	\$93,900,000	\$93,138,446

**BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31**

REVENUES	Approved Budget 2020/2021								Actual Audited 2018/19
	Instruction			Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
	Pre K - PUF	Pre - K non PUF	K - Grade 12						
(1) Alberta Education	\$ 2,921,000	\$ 1,042,000	\$ 64,529,700	\$ 5,737,800	\$ 1,293,400	\$ 2,954,900	\$ -	\$ 78,478,800	\$ 79,107,602
(2) Alberta Infrastructure	\$ -	\$ -	\$ -	\$ 3,890,000	\$ -	\$ -	\$ -	\$ 3,890,000	\$ 4,406,001
(3) Other - Government of Alberta	\$ 449,000	\$ 36,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 105,000	\$ 620,000	\$ 860,683
(4) Federal Government and First Nations	\$ -	\$ -	\$ 1,445,000	\$ 170,000	\$ -	\$ 85,000	\$ -	\$ 1,700,000	\$ 1,425,886
(5) Other Alberta school authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(6) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8) Property taxes	\$ -	\$ -	\$ 1,380,000	\$ -	\$ -	\$ -	\$ -	\$ 1,380,000	\$ 1,649,963
(9) Fees	\$ -	\$ -	\$ 195,000	\$ -	\$ 369,000	\$ -	\$ -	\$ 564,000	\$ 605,740
(10) Other sales and services	\$ 96,000	\$ 379,000	\$ 715,000	\$ -	\$ -	\$ -	\$ 1,220,000	\$ 2,410,000	\$ 2,433,821
(11) Investment income	\$ 9,200	\$ 36,500	\$ 479,000	\$ 70,000	\$ -	\$ 35,300	\$ 70,000	\$ 700,000	\$ 1,019,111
(12) Gifts and donations	\$ -	\$ -	\$ 629,500	\$ -	\$ -	\$ -	\$ 113,000	\$ 742,500	\$ 848,332
(13) Rental of facilities	\$ -	\$ -	\$ -	\$ 42,000	\$ -	\$ -	\$ 400,000	\$ 442,000	\$ 612,435
(14) Fundraising	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ 436,458
(15) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,377
(16) Other revenue	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 55,000	\$ -	\$ 65,000	\$ 113,250
(17) TOTAL REVENUES	\$ 3,475,200	\$ 1,493,500	\$ 69,593,200	\$ 9,909,800	\$ 1,662,400	\$ 3,130,200	\$ 1,908,000	\$ 91,172,300	\$ 93,529,659
EXPENSES									
(18) Certificated salaries	\$ 606,500	\$ 707,600	\$ 39,268,500	\$ -	\$ -	\$ 710,000	\$ -	\$ 41,292,600	\$ 38,739,726
(19) Certificated benefits	\$ 121,300	\$ 141,500	\$ 7,853,700	\$ -	\$ -	\$ 142,000	\$ -	\$ 8,258,500	\$ 7,733,141
(20) Non-certificated salaries and wages	\$ 1,484,300	\$ 430,200	\$ 12,653,500	\$ 2,805,400	\$ -	\$ 1,270,000	\$ 1,102,000	\$ 19,745,400	\$ 19,858,614
(21) Non-certificated benefits	\$ 282,000	\$ 82,000	\$ 2,404,200	\$ 533,000	\$ -	\$ 262,000	\$ 258,000	\$ 3,821,200	\$ 3,609,207
(22) SUB - TOTAL	\$ 2,494,100	\$ 1,361,300	\$ 62,179,900	\$ 3,338,400	\$ -	\$ 2,384,000	\$ 1,360,000	\$ 73,117,700	\$ 69,940,688
(23) Services, contracts and supplies	\$ 981,100	\$ 132,200	\$ 8,130,000	\$ 4,240,600	\$ 2,427,900	\$ 584,800	\$ 373,000	\$ 16,869,600	\$ 16,503,362
(24) Amortization of supported tangible capital assets	\$ -	\$ -	\$ 597,000	\$ 3,890,000	\$ -	\$ -	\$ 113,000	\$ 4,600,000	\$ 4,593,304
(25) Amortization of unsupported tangible capital assets	\$ -	\$ -	\$ 686,500	\$ 767,700	\$ -	\$ 13,800	\$ 32,000	\$ 1,500,000	\$ 1,906,803
(26) Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(27) Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(28) Other interest and finance charges	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ 20,000	\$ 30,000	\$ 85,000	\$ 95,371
(29) Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(30) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98,918
(31) TOTAL EXPENSES	\$ 3,475,200	\$ 1,493,500	\$ 71,628,400	\$ 12,236,700	\$ 2,427,900	\$ 3,002,800	\$ 1,908,000	\$ 96,172,300	\$ 93,138,446
(32) OPERATING SURPLUS (DEFICIT)	\$ -	\$ -	\$ (2,035,200)	\$ (2,326,900)	\$ (765,500)	\$ 127,600	\$ -	\$ (5,000,000)	\$ 391,213

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual 2018/2019
FEES			
TRANSPORTATION	\$369,000	\$94,000	\$137,659
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$60,000	\$150,000	\$268,821
Fees for optional courses	\$0	\$0	\$0
ECS enhanced program fees	\$0	\$240,000	\$241,422
ACTIVITY FEES	\$35,000	\$57,000	\$57,087
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$0	\$0	\$0
Non-curricular goods and services	\$50,000	\$49,000	\$40,682
NON-CURRICULAR TRAVEL	\$50,000	\$120,000	\$103,911
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$564,000	\$710,000	\$849,582

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual 2018/2019
Cafeteria sales, hot lunch, milk programs	\$95,000	\$94,000	\$114,642
Special events	\$40,000	\$35,000	\$34,415
Sales or rentals of other supplies/services	\$70,000	\$72,000	\$64,475
International and out of province student revenue	\$0	\$20,000	\$51,118
Adult education revenue	\$0	\$0	\$0
Preschool	\$475,000	\$68,000	\$77,797
Child care & before and after school care	\$705,000	\$845,000	\$847,189
Lost item replacement fees	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	
Other (describe) Other sales (describe here)	\$0	\$0	
TOTAL	\$1,385,000	\$1,134,000	\$1,189,636

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2019	\$41,845,165	\$8,800,144	\$0	\$21,852,807	\$3,763,972	\$18,088,835	\$11,192,214
2019/2020 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$5,500,000)			(\$5,500,000)	(\$5,500,000)		
Estimated board funded capital asset additions		\$1,200,214		\$0	\$0	\$0	(\$1,200,214)
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0			\$0
Estimated amortization of capital assets (expense)		(\$6,114,193)		\$6,114,193	\$6,114,193		
Estimated capital revenue recognized - Alberta Education		\$550,000		(\$550,000)	(\$550,000)		
Estimated capital revenue recognized - Alberta Infrastructure		\$3,865,000		(\$3,865,000)	(\$3,865,000)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$185,000		(\$185,000)	(\$185,000)		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				(\$1,500,000)	\$1,721,835	(\$3,221,835)	\$1,500,000
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0			\$0
Estimated Balances for August 31, 2020	\$36,345,165	\$8,486,165	\$0	\$16,367,000	\$1,500,000	\$14,867,000	\$11,492,000
2020/21 Budget projections for:							
Budgeted surplus(deficit)	(\$5,000,000)			(\$5,000,000)	(\$5,000,000)		
Projected board funded capital asset additions		\$1,200,000		\$0	\$0	\$0	(\$1,200,000)
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		
Budgeted amortization of capital assets (expense)		(\$6,100,000)		\$6,100,000	\$6,100,000		
Budgeted capital revenue recognized - Alberta Education		\$550,000		(\$550,000)	(\$550,000)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$3,865,000		(\$3,865,000)	(\$3,865,000)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$185,000		(\$185,000)	(\$185,000)		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				(\$1,500,000)	\$3,485,000	(\$4,985,000)	\$1,500,000
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2021	\$31,345,165	\$8,186,165	\$0	\$11,367,000	\$1,485,000	\$9,882,000	\$11,792,000

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Year Ended		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2021	31-Aug-2022	31-Aug-2023	31-Aug-2021	31-Aug-2022	31-Aug-2023	31-Aug-2021	31-Aug-2022	31-Aug-2023
Projected opening balance	\$1,500,000	\$1,485,000	\$1,470,000	\$14,867,000	\$9,882,000	\$5,597,000	\$11,492,000	\$11,792,000	\$11,492,000
Projected excess of revenues over expenses (surplus only)	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	\$6,100,000	\$6,100,000	\$6,100,000		\$0	\$0			
Budgeted capital revenue recognized	(\$4,600,000)	(\$4,600,000)	(\$4,600,000)		\$0	\$0			
Budgeted changes in Endowments	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	\$3,485,000	\$3,085,000	\$2,935,000	(\$4,985,000)	(\$4,285,000)	(\$4,135,000)	\$1,500,000	\$1,200,000	\$1,200,000
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	(\$300,000)	(\$350,000)	(\$300,000)		\$0	\$0			
Non-recurring non-certificated remuneration	(\$1,325,000)	(\$1,200,000)	(\$950,000)		\$0	\$0			
Non-recurring contracts, supplies & services	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	(\$975,000)	(\$1,100,000)	(\$1,200,000)		\$0	\$0			
Operations & maintenance	\$0	\$0	\$0		\$0	\$0			
English language learners	\$0	\$0	\$0		\$0	\$0			
System Administration	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	(\$500,000)				\$0	\$0			
B & S administration organization / reorganization	\$0	\$0	\$0		\$0	\$0			
Debt repayment	\$0	\$0	\$0		\$0	\$0			
POM expenses	(\$1,900,000)	(\$1,950,000)	(\$2,000,000)		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$500,000)
Capital costs - School modular & additions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	\$0	\$0	\$0	\$0	\$0	\$0	(\$950,000)	(\$950,000)	(\$950,000)
Capital costs - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$30,000)	(\$30,000)
Capital costs - Administration building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$20,000)	(\$20,000)
Capital Costs - Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	(\$250,000)	(\$500,000)	\$0
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency	\$1,485,000	\$1,470,000	\$1,455,000	\$9,882,000	\$5,597,000	\$1,462,000	\$11,792,000	\$11,492,000	\$11,192,000

Total surplus as a percentage of 2020 Expenses	24.06%	19.30%	14.67%
ASO as a percentage of 2020 Expenses	11.82%	7.35%	3.03%

PROJECTED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS (ASO)
for the Year Ending August 31

	Amount	Detailed explanation to the Minister for the purpose of using ASO
Estimated Operating Surplus (Deficit) Aug. 31, 2021	\$ (5,000,000)	
PLEASE ALLOCATE IN BLUE CELLS BELOW	(5,000,000)	OVERALLOCATED - PLEASE ALLOCATE
Estimated Operating Deficit Due to:		
Operating Deficit in Student Transportation Services	\$975,000	
Operating Deficit in Plant Operations & Maintenance	\$1,900,000	
Support for Inclusive Education Program K to 12	\$2,125,000	
COVID-19 Additional Costs	\$500,000	
Description 5 (fill only your board projected an operating deficit)		
Description 6 (fill only your board projected an operating deficit)		
Description 7 (fill only your board projected an operating deficit)		
Subtotal, access of operating reserves to cover operating deficit	5,500,000	
Projected board funded Tangible Capital Assets additions using both unrestricted surplus and operating reserves	-	
Budgeted disposal of unsupported Tangible capital Assets	-	
Budgeted amortization of board funded Tangible Capital Assets	(1,500,000)	
Budgeted unsupported debt principal repayment	-	
Projected net transfer to (from) Capital Reserves	1,500,000	
Total projected amount to access ASO in 2020/21	\$ 5,500,000	

Total amount approved by the Minister

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2020/2021 (Note 2)	Actual 2019/2020	Actual 2018/2019	Notes
Kindergarten, and Grades 1 to 12				
Eligible Funded Students:				
Kindergarten	535	526	496	Head count
Kindergarten program hours	475	475	475	Minimum: 475 hours
Kindergarten FTE's Enrolled	268	263	248	0.5 times Head Count
Grades 1 to 9	4,188	4,162	4,039	Head count
Grades 10 to 12 - 1st, 2nd & 3rd year	1,251	1,245	1,241	Head count
Grades 10 to 12 - 4th year	35	35	-	Head count
Grades 10 to 12 - 4th year FTE	18	18	-	0.5 times Head Count
Grades 10 to 12 - 5th year	-	-	-	Head count
Grades 10 to 12 - 5th year FTE	-	-	-	0.25 times Head Count
Total FTE	5,724	5,688	5,528	K- Grade 12 students eligible for base instruction funding from Alberta Education.
Percentage Change	0.6%	2.9%		
Other Students:				
Total	126	130	86	Note 3
Total Net Enrolled Students	5,850	5,818	5,614	
Home Ed Students	-	-	-	Note 4
Total Enrolled Students, Kindergarten, and Grades 1-12	5,850	5,818	5,614	
Percentage Change	0.6%	3.6%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	280	280	254	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	675	658	578	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
Pre - Kindergarten (Pre - K)				
Eligible Funded Children	315	280	379	Children between the age of 2 years 8 months and 4 years 8 months.
Other Children	185	316	179	Children between the age of 2 years 8 months and 4 years 8 months.
Total Enrolled Children - Pre - K	500	596	558	
Program Hours	475	475	475	Minimum: 400 Hours
FTE Ratio	0.594	0.594	0.594	Actual hours divided by 800
FTE's Enrolled, Pre - K	297	354	331	
Percentage Change	-16.1%	6.8%		
Of the Eligible Funded Children:				
Students with Severe Disabilities (PUF)	120	120	97	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	160	160	282	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2020/2021 budget report preparation.				
3) Other K to Grade 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
4) Because they are funded separately, Home Education students are not included with total net enrolled students.				

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2020/2021	Actual 2019/2020	Actual 2018/2019	Notes
CERTIFICATED STAFF				
School Based	375.4	363.4	358.5	Teacher certification required for performing functions at the school level.
Non-School Based	7.6	8.6	6.5	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	383.0	372.0	365.0	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	3.0%	1.9%	4.7%	
If an average standard cost is used, please disclose rate:	\$ -	\$ -	\$ -	
Student F.T.E. per certificated Staff	16.0	16.6	16.3	
	-	-		
Enrolment Change	5.0	7.0		
Other Factors	6.0	-		Descriptor (required): COVID 19 Contingency
Total Change	11.0	7.0		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:				
Continuous contracts terminated	-	-		FTEs
Non-permanent contracts not being renewed	-	-		FTEs
Other (retirement, attrition, etc.)				Descriptor (required):
Total Negative Change in Certificated FTEs	-	-		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only
Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):				
Certificated Number of Teachers				
Permanent - Full time	309.0	293.0	-	
Permanent - Part time	1.0	1.0	-	
Probationary - Full time	4.0	43.0	-	
Probationary - Part time	-	-	-	
Temporary - Full time	69.0	29.0	-	
Temporary - Part time	-	-	-	
NON-CERTIFICATED STAFF				
Instructional - Education Assistants	248.0	245.0	256.0	Personnel support students as part of a multidisciplinary team with teachers and other other support personnel
Instructional - Other non-certificated instruction	50.0	45.0	48.0	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	45.0	51.0	54.0	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	-	-	-	Bus drivers employed, but not contracted
Transportation - Other Staff	-	-	-	Other personnel providing direct support to the transportation of students to and from school other than bus drivers
Other	33.0	33.0	33.0	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	376.0	374.0	391.0	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	0.5%	-4.3%	-3.8%	
Explanation of Changes:				
Additional Information				
Are non-certificated staff subject to a collective agreement? <input type="checkbox"/> Yes				
Please provide terms of contract for 2020/21 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.				
Collective Agreement with CUPE Local 2559 expires on August 31, 2020. The labour certificate covers 335 Education Assistants, School Administrative Support and Custodian and Maintenance Staff. FTE				