

**MINUTES OF THE REGULAR MEETING OF THE  
FORT MCMURRAY CATHOLIC BOARD OF EDUCATION  
CATHOLIC EDUCATION CENTRE  
2019 09 23**

**PRESENT**    **BOARD**

Chair	Mrs. Cathie Langmead
Vice Chair	Mr. Anthony Hoffman
Trustee	Mr. Robert Yaro

**ADMINISTRATION**

Superintendent of Schools	Mr. George McGuigan
Deputy Superintendent	Mrs. Monica Mankowski
Associate Superintendent Business, Finance & Facilities	Mr. Francois Gagnon
Associate Superintendent, Human Resources	Mrs. Natasha MacArthur-Poole
Recording Secretary	Ms. Vanessa Parsons

**ABSENT**    Trustee  
Trustee

Mrs. Paula Galenzoski  
Mr. Keith McGrath

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| <b>CALL TO ORDER</b>   | 1.0      | Chair Langmead called the meeting to order at 19:05 hours.   |
| <b>COMMITTEE OF THE WHOLE:<br/>IN CAMERA</b>                                   | #4728/19 | <i>Moved by Trustee Yaro to go in camera at 18:25 hours.<br/>MOTION CARRIED.</i>   |
| <b>COMMITTEE OF THE WHOLE:<br/>OUT OF CAMERA</b>                               | #4729/19 | <i>Moved by Trustee Yaro to go out of camera at 18:30 hours.<br/>MOTION CARRIED.</i>   |
| <b>PRAYER</b>  | 3.0      | All Board Members including invited guest opened the meeting with a prayer.  |
| <b>ADOPTION OF AGENDA</b>  | 4.0      | The Agenda was adopted as presented.   |
|  | #4730/19 | <i>Moved by Trustee Yaro that the Fort McMurray Catholic Board of Education adopt the agenda as presented.<br/>MOTION CARRIED.</i>   |
| <b>ADOPTION OF PREVIOUS MINUTES<br/>(REG.) 2019 06 17<br/>(ORG) 2019 08 26</b> | 5.0      | The Chair called for the review of the Regular Board Meeting minutes of June 6, 2019<br><i>There being no changes, the minutes were adopted as presented.</i><br><br>The Chair called for the review of the Board Organizational Meeting minutes of August 26, 2019. |

*There being no changes, the minutes were adopted as presented.*

- BUSINESS ARISING FROM MINUTES:  
(REG.) 2019 06 17  
(ORG) 2019 08 26**      5.1      There was no business arising from the minutes of the June 6, 2019 Regular Board Meeting.
- There was no business arising from the minutes of the August 26, 2019 Organizational Meeting.
- PUBLIC PRESENTATIONS**      6.0      There were no presentations.
- OWNERSHIP LINKAGES**      7.0
- BOARD EDUCATION**      8.0
- FATHER MERCREDI SOCCER ACADEMY – SOCCER GALAXY, LOS ANGELES EXCURSION FOLLOW-UP**      8.1      Superintendent McGuigan introduced to the Catholic Board of Education Father Mercredi High School Principal Lisa Miller, Vice Principals Kirsten McConnell, Jeff Power & Daron Van Ligen, Teacher Mr. Michael Hull and students Kulle, David and Nathan.
- The students provide the Board with an update on the opportunity they had to travel to Los Angeles to attend Soccer Galaxy where they received elite training by professional coaches, exposure to new drills, coaching methods and the opportunity to play against some of the best talent from different countries. They also had the opportunity to attend a Mass and took a little personal time as a group to site seeing, etc.
- ITEMS FOR DECISION**      9.0
- OPTING OUF OF ALBERTA SCHOOL FOUNDATION FUND (ASFF)**      9.1      Superintendent McGuigan presented to the Board the Resolution of the School Board to opt out of the Alberta School Foundation Fund.
- BE IT RESOLVED that Division 4 of Part 6 of the Revised School Act (2000) does not apply to the Fort McMurray Catholic Board of Education.
- #4731/19 Moved Trustee Hoffman be it resolved that the Fort McMurray Catholic Board of Education agree to opting out of Alberta School Foundation Fund (ASFF).  
MOTION CARRIED.*
- BORROWING RESOLUTION**      9.2      Superintendent McGuigan introduced Secretary-Treasurer Gagnon to the Catholic Board of Education and present the

Borrowing Resolution for the School Year 2019/2020 for approval by the Board.

Secretary-Treasurer Gagnon reported the Catholic Board of Education maintains a line of credit of \$ 2,000,000 with the Alberta Treasury Branch to provide access to additional liquidity that may be necessary during the year to pay for operational expenses.

*#4732/19 Moved by Trustee Yaro be it resolved that the Fort McMurray Catholic Board of Education approves borrowing resolution for School Year 2019-2020 in the amount of \$2,000,000.  
MOTION CARRIED.*

**CONSENT AGENDA** 10.0

**INFORMATION** 12.0

**ALBERTA CATHOLIC SCHOOL TRUSTEES ASSOCIATION** 12.1 There was no report.

**ALBERTA SCHOOL BOARDS ASSOCIATION** 12.2 There was no report.

**COUNCIL OF SCHOOL COUNCILS** 12.3 There was no report.

**UPCOMING MEETINGS** 13.0 The next Regular Board Meeting will be scheduled on November 25, 2019

**ADJOURNMENT** *#4733/19 Moved by Trustee Yaro that the meeting be adjourned at 19:35 hours.  
MOTION CARRIED.*

  
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CHAIR

  
\_\_\_\_\_  
ASSOCIATE SUPERINTENDENT BUSINESS, FINANCE & FACILITIES

## Borrowing Resolution School Division – Current Expenditures

WHEREAS the Board of Trustees of the Fort McMurray Roman Catholic Separate School Division (hereafter called the "Board") in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures for its schools for its financial year commencing September 1, 2019;

NOW THEREFORE, pursuant to the provisions of the School Act, be it resolved by the Board that:

1. The Board do borrow from ATB Financial, previously Alberta Treasury Branches (hereafter called "ATB" sums of money from time to time in the said financial year as required to meet current expenditures of the Board in the said financial year, provided that the total principal amount owed to ATB at any one time hereunder shall not exceed the sum of TWO MILLION THIRTY-FIVE THOUSAND DOLLARS (\$2,035,000).
2. The Chairman and Treasurer of the Board be and they are hereby authorized for and on behalf of the Board:
  - (a) to apply to ATB for the aforesaid loans to the Board;
  - (b) to obtain advance of monies from ATB in the said financial year by way of an overdraft on the Board's account at an ATB or pursuant to promissory notes or other evidence of indebtedness, as may be permitted or required by ATB; and
  - (c) to execute on behalf of the Board such bills, promissory notes or similar forms of obligation as ATB may require as evidence of and security for all sums borrowed hereunder;

and each document executed as aforesaid shall be valid and binding upon the Board according to its tenor and ATB shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this Resolution.

3. All sums borrowed as aforesaid or so much thereof as from time to time remains unpaid shall bear interest at a rate per annum equal to negative one quarter of a percent (-0.25%) PER CENT plus the Prime Lending Rate established from time to time by ATB, and such interest shall be calculated and due and payable monthly.
4. All sums authorized to be borrowed hereunder, including interest, shall be due and payable in full no later than August 31 of the said financial year.
5. As security for payment of money borrowed hereunder, the Board hereby charges to and in favour of ATB the whole of the Alberta Education Funding received or to be received by the Board, and all other money due or accruing due to the Board, and the Chairman and Secretary of the Board are hereby authorized on behalf and in the name of the Board to execute and deliver to ATB such security documents as ATB may require in relation to the foregoing charge. The said charge shall be collateral to the obligation of the Board to repay with interest all sums borrowed from ATB and ATB shall not be bound to recover any such funding or other monies before being entitled to payment from the Board.
6. ATB shall be furnished with a certified copy of this Resolution and a list of the officers of the Board together with specimens of their signatures, and the said list shall be binding on the Board until notice to the contrary or of any changes therein shall be given to the Manager of the ATB at which the account of the Board is kept.

### CERTIFICATE

WE HEREBY CERTIFY that the foregoing Resolution was duly passed by the Board therein mentioned at a duly and regularly constituted meeting thereof held on the 23rd day of September 2019 at which a quorum was present, and that the said Resolution is in full force and effect.

WITNESS our hands and the seal of the Board this 23rd day of September 2019.

Catherine Langmead

Chairman

Francois Gagnon

Secretary

**ATB Financial™**