

## Administrative Procedure 365

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### COURSE CHALLENGE

#### Background

Students acquire proficiency under various circumstances and different rates. The recognition of such proficiency permits senior high school students to progress in an appropriate course or program.

#### Definition

A challenge assessment is an evaluation procedure that permits a student to receive a mark and credits for a course, without taking instruction in the course.

#### Procedures

1. Students registered in District high schools may challenge a course by applying in writing to the Principal or designate.
  - 1.1 The application must state the targeted course and include a recommendation from a person (the previous year's teacher for that program area or a qualified individual) who is prepared to indicate that the student has the potential to be successful in the challenge.
2. Depending upon the course being challenged, one (1) or more of the following assessment techniques may be used by the school:
  - 2.1 Interview: having an interview (informal assessment of course objectives) with designated personnel to assess candidacy for the challenge;
  - 2.2 Portfolio: providing a portfolio demonstrating the full range of skills, knowledge and attitudes of the course to be challenged; and/or
  - 2.3 Written or Practical Exam: taking an exam at a predetermined, scheduled time.

Approved: June 14, 2018

Reference: Section 12, 18, 20, 22, 23, 39, 60, 61, 113 School Act  
Guide to Education ECS to Grade 12