

Fort McMurray Catholic Schools Operating Policies and Procedures

OP 131 - Visitors to the School

Policy

Members of the public are welcome to visit schools and District facilities.

Procedures:

1. The principal shall ensure that all visitors to the school are made aware that they are to report to the office and/or reception area.
2. The principal shall establish procedures to monitor visits to the school by members of the public.
3. The principal may restrict or refuse permission for an individual or group to visit the school.
4. A parent that has been refused a visitation to the school may appeal to the Superintendent in writing.
5. A parent wishing to visit a classroom and/or discuss educational matters with the teacher or other staff members should make an appointment through the principal's office.

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