

**MINUTES OF THE REGULAR MEETING OF THE
FORT MCMURRAY CATHOLIC BOARD OF EDUCATION
CATHOLIC EDUCATION CENTRE
ON 2012 10 15**

PRESENT

BOARD

Chair	Mrs. Tracy McKinnon
Vice Chair	Mr. Keith McGrath
Trustee	Mr. Kirk Behrisch
Trustee	Mrs. Geraldine Carbery

ADMINISTRATION

Superintendent of Schools	Mr. Kim Jenkins
Deputy Superintendent	Mr. George McGuigan
Assistant Superintendent Business, Finance & Facilities	Mr. Francois Gagnon
Recording Secretary	Mrs. Jill Tully

ABSENT

CALL TO ORDER

1. Chair McKinnon called the meeting to order at 1645 hours.

**COMMITTEE OF THE
WHOLE:
IN CAMERA**

2. #4122/13 *Moved by Trustee Behrisch to move in camera at 1650 hours. MOTION CARRIED.*

#4123/13 *Moved by Trustee McGrath to move out of camera at 1845 hours. MOTION CARRIED.*

RECESS

#4124/13 *Moved by Trustee McGrath to move into recess at 1845 hours. MOTION CARRIED.*

PRAYER

3. Trustee McGrath led the meeting with a prayer.

ADOPTION OF AGENDA

4. The agenda was adopted as presented.

#4125/13 *Moved by Trustee Behrisch that the Fort McMurray Catholic Board of Education adopt the agenda as presented. MOTION CARRIED*

**ADOPTION OF PREVIOUS
MINUTES (Org) 2012 09 10
(Reg) 2012 09 10**

5. The Chair called for the review of the Board Organizational Meeting minutes of September 10, 2012 and asked for any corrections. *There being none, declared by Chair McKinnon that the minutes be adopted as presented.*

The Chair called for the review of the Regular Board Meeting minutes of September 10, 2012 and asked for any corrections. *There being none, declared by Chair McKinnon that the minutes be adopted as presented.*

#4126/13 *Moved by Trustee Carbery that the Fort McMurray Catholic Board of Education adopt as presented the minutes of the September 10, 2012 Board Organizational Meeting and the Minutes of the September 10, 2012 Regular Board Meeting. MOTION CARRIED.*

**BUSINESS ARISING FROM
MINUTES
(Org) 2012 09 10
(Reg) 2012 09 10**

5.1 There was no business arising from the minutes of the September 10, 2012 Board Organizational Meeting. There was no business arising from the minutes of the September 10, 2012 Regular Board Meeting.

PUBLIC PRESENTATIONS

6.1 There were no public presentations.

BOARD EDUCATION ST. ANNE SCHOOL – FOCUSING ON CORE BUSINESS

7.1 Principal Valerie Dyck and Vice Principal Jennifer Lacey made a presentation to the Board entitled “Focusing on Core Business – What is our Story”. The presentation took the Board through the journey that led to identifying St. Anne’s core business and goals and how the journey has changed their practices.

2011/12 ACCOUNTABILITY PILLAR REPORT

7.2 Superintendent Jenkins reviewed the 2011/12 Accountability Pillar Report with the Board. Overall the results were very good. The seven key areas of measurement were discussed. The results indicate that Fort McMurray Catholic School District is an above average District, in a Province with above average educational standards in a country that ranks third in the world for education.

TELL THEM FROM ME

7.3 Fr. Turcotte School Principal Lisa Hilsenteger and Sister Mary Phillips School Vice Principal Leslie McPherson gave a presentation on the Tell them from Me Survey. Both presenters began working on this pilot project in their previous assignments as Vice Principals at Holy Trinity and Fr. Mercredi High Schools respectively. The presentation provided the Board with an overview of the pilot project. The survey tool is an online survey that provides essentially immediate results. Participating in the pilot project has provided the opportunity to learn, use and provide feedback to Alberta Education on the tool.

ITEMS FOR DECISION

BOARD OF GOVERNANCE POLICY REVIEW

8.1 The Board prepared monitoring reports relative to Board of Governance Policies GP-1 (Global Governance Process), GP-2 (Governing Style) and GP-12 (Board Planning, Cycle & Agenda Control).

#4127/13 *Omnibus Motion by Trustee Behrisch that the Fort McMurray Catholic Board of Education approve Board of Governance Policies GP-1, GP-2 and GP-12. MOTION CARRIED.*

BUDGET-FALL UPDATE

8.2 Francois Gagnon, Assistant Superintendent, Business, Finance & Facilities presented the Fall 2012 Update to the 2012/13 Budget. This document is required to update certain revenue, expense, surplus, accumulated operating surplus, staff and student population figures from the budget originally submitted in May 2012 as more accurate information on enrolment and staffing is now available. This report must be completed and returned to Alberta Education by November 30, 2012. The current projected deficit for the 2012/13 school year is \$425,000.

#4128/13 *Moved by Trustee McGrath that the Fort McMurray Catholic Board of Education approve the Fall 2012 Update to the 2012/2013 Budget. MOTION CARRIED.*

**TRUSTEE
CORRESPONDENCE**

8.3 Chair McKinnon advised the Board that they had received a letter of resignation from Trustee Cherie Cormier as she and her family are moving out of the Fort McMurray area. The Chair and the Board wish Trustee Cormier and her family all the best in their new location.

#4129/13 *Moved the Trustee McGrath that the Fort McMurray Catholic Board of Education accept the letter of resignation from Trustee Cormier. MOTION CARRIED.*

BY-ELECTION

8.4 Superintendent Jenkins advised that as our Board has five or less members we are required to hold a By-Election. Our District went to great lengths in an attempt to save the cost of the by-election however we are required to hold one. Superintendent Jenkins has been in touch with the returning officer and she is prepared to advertise for nominations on October 29th. with an election date of November 26th.

#4130/13 *Moved by Trustee Behrisch to appoint Pauline Gauthier as returning officer. MOTION CARRIED.*

#4131/13 *Moved by Trustee McGrath to set a nomination date for October 29th. and an election date for November 26th, 2012. MOTION CARRIED.*

CONSENT AGENDA

9.1

**EXECUTIVE LIMITATIONS
MONITORING REPORTS**

10.1 Superintendent Jenkins presented a monitoring report to the Board relative to Board Governance Ends Policy E-5 (Students Growing in Social Responsibility).

10.2 Superintendent Jenkins presented a monitoring report to the Board relative to Executive Limitation Policy EL-2 (Safe, Healthy and Secure Environment).

10.3 Superintendent Jenkins presented a monitoring report to the Board relative to Executive Limitation Policy EL-17 (Transportation).

#4132/13 *Omnibus Motion by Trustee Carbery that the Fort McMurray Catholic Board of Education accept the Superintendent's interpretation of Board Governance Ends Policy E-5 (Students Growing in Social Responsibility), Executive Limitations Policy EL-2 (Safe, Healthy and Secure Environment), Executive Limitations Policy EL-17 (Transportation) and agree that they are in compliance. MOTION CARRIED.*

INFORMATION

ACSTA

11.1 Trustee Carbery provided an update of the Alberta Catholic School Trustees Association. Sunday November 4th. is Catholic Education Sunday.

ASBA

11.2 Chair McKinnon provided an update of the Alberta School Boards Association. The Chair noted that our Board continues to advocate for change of the language in the Edwin Parr nomination criteria as it relates to Early Childhood Education nominees. The Fall Conference is in November and our Chair,

Superintendent and Trustee Carbery will be attending.

- COSC** 11.3 Trustee Behrisch provided an update on the Council of School Council activities. The first meeting attendance was very low so a reschedule of the meeting will be set. Dates are currently out for consideration, awaiting feedback.
- ZONE 2/3 MEETING WITH THE MINISTER OF EDUCATION** 11.4 Chair McKinnon provided an update on the October 9th. meeting with the Minister of Education in Edmonton. Our Chair and Superintendent Jenkins represented our Board at the meeting.
- CANONIZATION OF KATERI TEKAKWITHA** 11.5 Sunday October 21, 2012 is the date of the Canonization of Kateri Tekakwitha. There have been various activities and opportunities to share this special event with students in our system.
- ABORIGINAL YOUTH ENTREPRENEURSHIP PROGRAM LAUNCH** 11.6 The Honourable Paul Martin, former Prime Minister of Canada will be present at the official launch of this program at Fr. Patrick Mercredi High School's Science & Technology Centre on October 17, 2012.
- CAREERS NEXT GENERATION** 11.7 Superintendent Jenkins updated the Board on the upcoming tour of our Science and Technology Centre by the Board of Directors of CAREERS NEXT GENERATION. They specifically requested a tour of our Centre when they are in town for their meetings and the celebration in recognition of 15 years of service. One of our Power Engineering Students will be speaking at the banquet honouring CAREERS.
- BOARD GOVERNANCE** 12.1
- ADJOURNMENT** #4133/13 *Moved Vice Chair McGrath that the meeting be adjourned at 20:23 hours. MOTION CARRIED.*

CHAIR

ASSISTANT SUPERINTENDENT BUSINESS, FINANCE & FACILITIES