

**MINUTES OF THE REGULAR MEETING OF THE
FORT MCMURRAY CATHOLIC BOARD OF EDUCATION
CATHOLIC EDUCATION CENTRE
ON 2013 11 25**

PRESENT

BOARD

Chair	Mrs. Tracy McKinnon
Vice Chair	Mr. Keith McGrath
Trustee	Mr. Kirk Behrisch
Trustee	Mrs. Geraldine Carbery
Trustee	Mrs. Paula Galenzoski

ADMINISTRATION

Superintendent of Schools	Mr. George McGuigan
Deputy Superintendent	Mrs. Monica Mankowski
Assistant Superintendent Business, Finance & Facilities	Mr. Francois Gagnon
Recording Secretary	Mrs. Jill Tully

ABSENT

CALL TO ORDER

1. Chair McKinnon called the meeting to order at 1900 hours.

**COMMITTEE OF THE
WHOLE:
IN CAMERA**

2.

PRAYER

3. Vice Chair McGrath opened the meeting with a prayer.

**ADOPTION OF
AGENDA**

4. The Agenda was adopted as presented.

#4238/13 Moved by Vice Chair McGrath that the Fort McMurray Catholic Board of Education adopt the agenda as presented. MOTION CARRIED

**ADOPTION OF
PREVIOUS MINUTES
(REG.) 2013 10 28
(ORG.) 2013 10 28**

5. The Chair called for the review of the Regular Board Meeting minutes of October 28, 2013 and the Board Organizational Meeting Minutes October 28, 2013 and asked for any corrections. *There being no changes, the minutes were adopted as presented.*

**BUSINESS ARISING
FROM MINUTES
2013 10 28**

5.1 There was no business arising from the minutes of the October 28, 2013 meeting.

**PUBLIC
PRESENTATIONS**

6.1 Superintendent McGuigan introduced Mr. Neil Hosler from Global Partners Institute. Mr. Hosler provided a presentation and some information packages to the Board on international-intercultural student exchange programs. The Board was presented with a Certificate of Appreciation from Global Partners.

**BOARD EDUCATION
ST. MARTHA SCHOOL
PRESENTATION**

7.1 Superintendent McGuigan introduced Principal Lisa Miller, Vice Principal Will Abraham and Music Teacher Steve Allen who provided the Board with a presentation on two new programs currently at St. Martha School – Strings for Kids & Keyboards for Kids. Currently there are six children in the violin program and four in the piano program.

INSTRUCTIONAL SUPPORT PLAN (ISP NEW) 7.2 Deputy Superintendent Mankowski provided the Board information on the new Instructional Support Plan. Fort McMurray Catholic Schools is pleased to announce that we have developed using the Inclusive Educational Planning Tool an updated Instructional Support Plan (ISP) for students who have special needs. The ISP format transition will begin November 2013 at the junior and senior levels followed by the elementary schools.

ITEMS FOR DECISION

COMBINED 3-YEAR EDUCATION PLAN & AERR 8.1 Superintendent McGuigan presented the Combined 3-Year Education Plan & AERR document to the Board. The document is a compilation of work by School Admin, parents and District Admin. This document will help us plan for the next three years. We are pleased with the direction of results and where we are heading.

#4239/13 *Moved by Trustee Galenzoski that the Fort McMurray Catholic Board of Education accept the Combined 3-Year Education Plan & AERR document. MOTION CARRIED.*

ASFF – RESOLUTION 8.2 In accordance with Section 171(4) of the School Act, a Board shall only make or rescind a resolution to opt out of the Alberta School Foundation Fund (ASFF) after the date of a general election under the Local Authorities Election Act.

#4240/13 *Moved by Vice Chair McGrath, THEREFORE BE IT RESOLVED that Division 4 of Part 6 of the Education Act does not apply to the Fort McMurray Catholic Board of Education. MOTION CARRIED.*

ST. KATERI SCHOOL 8.3 A new Catholic elementary school is under construction in the Eagle Ridge subdivision of Timberlea. The school is scheduled for completion in the summer of 2014.

Superintendent McGuigan advised that the new Principal of St. Kateri was announced earlier in the day – Valerie Dyck. Valerie has been very involved in the early development of the school, attending many meetings and is currently working with a committee on the logo design.

A resolution of the Board is necessary to formally authorize the opening of a new school.

#4241/13 *Moved by Trustee Carbery that the Fort McMurray Catholic Board of Education approve the opening of St. Kateri School as an elementary school offering instruction from Early Childhood Services to Grade 6 commencing in the 2014-15 School Year.*

CONSENT AGENDA 9.1 OP 371 – Medical Assistance to Students
9.2 Budget 2013-14 Fall Update

MONITORING REPORTS

BOARD OF GOVERNANCE POLICY GP-5 10.1 Chair McKinnon presented Board of Governance Policy GP-5 (Board Committee Principles).

BOARD OF GOVERNANCE POLICY GP-6 10.2 Chair McKinnon presented Board of Governance Policy GP-6 (Board Committee Structure).

#4242/13 *Omnibus Motion by Trustee Behrisch that the Fort McMurray Catholic Board of Education approve Board of Governance Policy GP-5 (Board Committee Principals) and GP-6 (Board Committee Structure). MOTION CARRIED.*

EXECUTIVE LIMITATIONS POLICY EL-10	10.3	Superintendent McGuigan presented a monitoring report to the Board relative to Executive Limitation Policy EL-10 (Communication & Support to the Board).
EXECUTIVE LIMITATIONS POLICY EL-18	10.4	Superintendent McGuigan presented a monitoring report to the Board relative to Executive Limitation Policy EL-18 (Fees & Fundraising).
BOARD GOVERNANCE ENDS POLICY E-6	10.5	Superintendent McGuigan presented a monitoring report to the Board relative to Board Governance Ends Policy E-6 (Resource Allocation).
	#4243/13	<i>Omnibus Motion by Trustee Carbery that the Fort McMurray Catholic Board of Education approve Executive Limitations Policy EL-10 (Communication & Support to the Board) and EL-18 (Transportation), Board of Governance Ends Policy E-6 (Resource Allocation) and agree that they are in compliance. MOTION CARRIED.</i>

INFORMATION

ALBERTA CATHOLIC SCHOOL TRUSTEES ASSOCIATION	11.1	Trustee Galenzoski provided an update on the Alberta Catholic School Trustee Association activities. The Fall AGM was held November 15-17 in Edmonton. Excellent presentations. Vice Chair McGrath was honoured with a nine year service award.
ALBERTA SCHOOL BOARDS ASSOCIATION	11.2	Chair McKinnon provided the Board with an update on the ASBA activities. The Fall AGM was held November 17-19 in Edmonton. All information is available on the ASBA website.
COUNCIL OF SCHOOL COUNCILS	11.3	Trustee Galenzoski advised that the next meeting will be held on December 4 th , 7:00 pm at CEC.
HOLODOMOR MEMORIAL DAY	11.4	Holodomor Memorial Day will be recognized, Friday November 29 th .
UPCOMING MEETING	11.5	Monday December 16 th . at Holy Trinity Catholic High School
BOARD GOVERNANCE	12.1	
ADJOURNMENT	#4244/13	<i>Moved by Trustee Carbery that the meeting be adjourned at 1955 hours. MOTION CARRIED.</i>

CHAIR

ASSISTANT SUPERINTENDENT BUSINESS, FINANCE & FACILITIES