

**MINUTES OF THE REGULAR MEETING OF THE
FORT MCMURRAY CATHOLIC BOARD OF EDUCATION
CATHOLIC EDUCATION CENTRE
ON 2015 06 15**

PRESENT	<u>BOARD</u> Chair Vice Chair Trustee Trustee <u>ADMINISTRATION</u> Superintendent of Schools Deputy Superintendent Associate Superintendent Business, Finance & Facilities Recording Secretary	Mrs. Tracy McKinnon Mr. Keith McGrath Mrs. Paula Galenzoski Mr. Kirk Behrisch Mr. George McGuigan Mrs. Monica Mankowski Mr. Francois Gagnon Mrs. Jill Tully
ABSENT	Trustee	Mrs. Geraldine Carbery

CALL TO ORDER 1. Chair McKinnon called the meeting to order at 1905 hours.

**COMMITTEE OF THE WHOLE:
IN CAMERA**

CALL TO ORDER 2.

PRAYER 3. Chair McKinnon opened the meeting with a prayer.

ADOPTION OF AGENDA 4. The Agenda was adopted as presented.

#4382/14 *Moved by Trustee Behrisch that the Fort McMurray Catholic Board of Education adopt the agenda as presented. MOTION CARRIED.*

ADOPTION OF PREVIOUS MINUTES (REG.) 2015 05 19 5. The Chair called for the review of the Regular Board Meeting minutes of May 19, 2015. *There being no changes, the minutes were adopted as presented.*

BUSINESS ARISING FROM MINUTES: (REG.) 2015 05 19 5.1 There was no business arising from the minutes of the May 19, 2015 meeting.

PUBLIC PRESENTATIONS 6.1 There were no public presentations this evening.

BOARD EDUCATION 7.0

ASCA PARENT OF DISTINCTION – SALUTES TO EXCELLENCE 7.1 This evening our Board celebrated three parents from our jurisdiction who received a “Parent of Distinction” award from the Alberta School Council Association. Cathie Langmead, St. Martha School, Julianne Bourque and Joanne Dubuc from Ecole St. Paul School were recognized for their exceptional dedication to their school communities.

HOLY TRINITY SCHOOL PRESENTATION 7.2 Principal Lucy Moore, introduced the Holy Trinity Culinary Arts Club students and their Teacher, Brooke McMillan. The Board and guests in the gallery were

treated to a wonderful array of appetizers and desserts. The Culinary Club currently has 16 members. They updated the Board on their catering activities throughout the school year.

**HOLY TRINITY ONTARIO
EXCURSION FOLLOW UP**

7.3 Band Leader James deSousa provided the Board with an update on the High School Band and Jazz Band students trip to Niagara Falls and Toronto Ontario. The students performed at Canada's Wonderland and at a Catholic Church in Scarborough. The bands also participated in a full day workshop at York University.

**HOLY TRINITY CARNEGIE
HALL EXCURSION FOLLOW UP**

7.4 Choir Teacher and Choir students from Holy Trinity made a follow up presentation to the Board on their recent performance at Carnegie Hall. Our choir was part of a National Jazz Choir. Many hours were spent in rehearsals, a very rewarding, once in a lifetime experience.

**HIGH SCHOOL FLEX
SCHEDULES**

7.5 High School Principals Natasha MacArthur-Poole and Lucy Moore gave a presentation on the new High School Flex Schedule. The new schedule will provide more learning opportunities, time can be used to augment classwork, time is accessible to all students, rather than after school. A plus for students who rely on bus transportation.

ITEMS FOR DECISION

8.0

**TEENS FOR CHANGE –
EXCURSION REQUEST**

8.1 Superintendent McGuigan will address the request from Holy Trinity Catholic High School Principal Lucy Moore and Teacher Meredith Macneill to take the Teens for Change students on a service learning trip to Ecuador in April of 2016. The students will be participating in a service work project with their sponsored village and will gain hands-on cultural experiences, working with locals.

As this is an out of country field excursion, the Board must give approval pursuant to Operations Policy 354 (Field Trips and Excursions).

#4383/14 *Moved by Trustee Behrisch that the Fort McMurray Catholic Board of Education approve the request from Holy Trinity Catholic High School to take the Teens for Change students on a service learning trip to Ecuador in April of 2016. MOTION CARRIED.*

**BASEBALL ACADEMY –
EXCURSION REQUEST**

8.2 *Trustee McKinnon excused herself from this presentation/decision due to a possible conflict of interest in this matter.*

Superintendent McGuigan will address the request from Father Patrick Mercredi High School Principal Natasha MacArthur-Poole and Teacher Brent Easton to take the Baseball Academy students on an excursion to Clearwater, Florida in February of 2016. The students will play baseball games, participate in camps and will have the opportunity to be exposed to international travel.

As this is an out of country field excursion, the Board must give approval pursuant to Operations Policy 354 (Field Trips and Excursions).

#4384/14 *Moved by Trustee Galenzoski that the Fort McMurray Catholic Board of Education approve the request from Father Patrick Mercredi High School to take the Baseball Academy students on trip to Clearwater, Florida in February of 2016. MOTION CARRIED.*

Trustee McKinnon rejoined the meeting.

**LOCALLY DEVELOPED COURSE
- DANCE**

8.3 Fort McMurray Catholic Schools has requested permission to acquire Dance 15/25/35 with 5 credits each, developed by Edmonton Public Schools. Board approval is required to authorize the use of these locally developed courses. The courses will be valid from September 1, 2015 through August 31, 2019.

#4385/14 *Moved by Trustee Behrisch that the Fort McMurray Catholic Board of Education, today, June 15, 2015 authorizes the use of the Locally Developed Courses Dance 15/25/35 with 5 credits each, developed by Edmonton Public Schools. Authorized resources are as per the course outline. Authorization period from September 1, 2015 to August 31, 2019.*

**LOCALLY DEVELOPED COURSE
– ADVANCED ACTING/TOURING
THEATRE**

8.4 Fort McMurray Catholic Schools has requested permission to acquire Advanced Acting/Touring Theatre with 3 & 5 credits each, developed by Calgary School District No.19. Board approval is required to authorize the use of these locally developed courses. The courses will be valid from September 1, 2015 through August 31, 2019.

#4386/14 *Moved by Trustee Galenzoski that the Fort McMurray Catholic Board of Education, today, June 15, 2015 authorizes the use of the Locally Developed Courses, Advanced Acting/Touring Theatre with 3 & 5 credits each, developed by Calgary School District No.19. Authorized resources are as per the course outline. Authorization period from September 1, 2015 to August 31, 2019.*

**2015-16 REGULAR BOARD
MEETING DATES**

8.5 The 2015-16 Regular Board Meeting schedule was presented for approval.

Board Organizational Meeting: August 24, 2015,

Regular Board Meetings: September 21, October 19, November 16, December 14, January 18, February 16, March 21, April 18, May 16 and June 20.

#4387/14 *Moved by Trustee Behrisch that the Fort McMurray Catholic Board of Education approve the 2015-16 Board Meeting schedule as presented. MOTION CARRIED.*

2015-16 FEES

8.6 Associate Superintendent, Business, Finance & Facilities, Francois Gagnon presented the 2015/2016 Fees Schedule for approval by the Board in accordance with the Alberta School Act.

#4388/14 *Moved by Trustee Galenzoski that the Fort McMurray Catholic Board of Education approve the 2015/16 fee schedule as presented. 3 in Favour, 1 Opposed. MOTION CARRIED.*

2015-16 BUDGET

8.7 Section 147 of the Alberta School Act requires that the Board submit to the Minister, on or before May 31, a budget for the fiscal year beginning on the following September 1. Due to the change of Government in early May, the deadline was extended to June 30 for this year. The 2015/16 Budget was presented to the Board for approval.

#4389/14 *Moved by Trustee Behrisch that the Catholic Board of Education approve the 2015-16 Budget as presented. MOTION CARRIED.*

BANKING AUTHORIZATIONS

8.8 The District maintains several bank accounts in local institutions to run its normal activities. Board Resolutions are requested by financial institutions to open new accounts and confirm the administrators and signing authorities. The following resolutions were presented for approval:

- Alberta Treasury Branch – New account for Suncor Energy Centre for the Performing Arts (SECPA).
- Bank of Montreal – New bank account for District operations.
- Bank of Montreal – Authorized administrator and signing authorities for bank account and credit card.

#4390/14 *Moved by Trustee Galenzoski that the Fort McMurray Catholic Board of Education approve the Banking Resolutions as presented. MOTION CARRIED.*

CONSENT AGENDA

9.1 Operating Policy 381 – Student Transportation

9.2 Operating Policy 382 – Transportation of Students in Private or Rental Vehicles

MONITORING REPORTS

10.0

BOARD/SUPERINTENDENT RELATIONSHIP POLICY BSR-4

10.1 Chair McKinnon presented Board Superintendent Relationship Policy BSR-4 (Delegation to the Superintendent).

BOARD/SUPERINTENDENT RELATIONSHIP POLICY BSR-5

10.2 Chair McKinnon presented Board Superintendent Relationship Policy BSR-5 (Monitoring Superintendent Performance).

#4391/14 *Omnibus Motion by Trustee Behrisch that the Fort McMurray Catholic Board of Education approve Board Board/Superintendent Relationship Policy BSR-4 (Delegation to the Superintendent) and Board/Superintendent Relationship Policy BSR-5 (Monitoring Superintendent Performance). MOTION CARRIED.*

EXECUTIVE LIMITATIONS POLICY EL-1

10.3 Superintendent McGuigan presented a monitoring report to the Board relative to Executive Limitation Policy EL-1 (General Executive Constraint).

EXECUTIVE LIMITATIONS POLICY EL-14	10.4	Superintendent McGuigan presented a monitoring report to the Board relative to Executive Limitation Policy EL-14 (Partnerships).
	#4392/14	<i>Omnibus Motion by Trustee Galenzoski that the Fort McMurray Catholic Board of Education approve Executive Limitation Policy EL-1 (General Executive Constraint) and Executive Limitation Policy EL-14 (Partnerships) and agree that they are in compliance. MOTION CARRIED.</i>
 <u>INFORMATION</u>		
ALBERTA CATHOLIC SCHOOL TRUSTEES ASSOCIATION	11.1	Trustee Galenzoski provided an update on ACSTA activities. There was a two day session held, first day was a Board Retreat – Strategic Planning/Mission & Value Statement and the second day was the Regular Board of Directors’ Meeting.
ALBERTA SCHOOL BOARDS ASSOCIATION	11.2	Chair McKinnon provided an update on the ASBA activities covering the Zone 2/3 Meeting and the Spring AGM held in Red Deer. Our Teens for Change student presentation was well done and well received.
COUNCIL OF SCHOOL COUNCILS	11.3	Trustee Galenzoski advised that there was no report as the next meeting is tentatively set for October.
2015-16 ADMINISTRATIVE APPOINTMENTS	11.4	The list will be posted when completed.
UPCOMING MEETINGS	11.5	The Board Organizational Meeting will be held August 24 th . 7pm. at the Catholic Education Centre.
BOARD GOVERNANCE	12.1	
ADJOURNMENT	#4393/14	<i>Moved by Trustee Behrisch that the meeting be adjourned at 2108 hours. MOTION CARRIED.</i>

CHAIR

ASSOCIATE SUPERINTENDENT BUSINESS,
FINANCE & FACILITIES