
**FORT MCMURRAY CATHOLIC SCHOOLS
BOARD OF GOVERNANCE POLICY**

Policy Name: Board & Committee Expenses **Number:** GP-7

Policy Type: Governance Process

Approved: June 26, 2000

Last Revision: September 21, 2015

Board members shall be paid an honorarium for the time that they devote to the service of the District. They shall also be reimbursed for reasonable expenses while they are participating in activities relevant to their role in governance of the District. Compensation for Board members shall include:

1. A basic annual honoraria to attend regular Board business. One third of the honoraria is considered to be an allowance provided to cover expenses incurred by trustees to fulfill the tasks and responsibilities of their office such as in-town travel and office operating expenses. The monthly honoraria are:
 - a. Chair: \$1,090
 - Vice Chair: \$1,016
 - Trustee: \$ 942
2. A basic daily expense rate for attendance at Board related business outside of regularly scheduled meetings of the Board. This may include activities within or outside the city. The per diem rates are:
 - b. Full Day: \$ 225
 - Half Day: \$ 124
- 3 The Board and committee expense rates should be reviewed at the start of each school year.
4. If an individual Board member's claim for reimbursement exceeds the limitations established by the Board, the Chair shall review and determine whether or not the claim is to be paid. If the claim is from the Chair, the Vice-Chair shall make the determination.
5. The Board will meet in closed session whenever a difference of interpretation arises relative to claim for remuneration.

6. Reimbursement of traveling expenses shall be subject to the rates and conditions in effect for District staff as established in District Operating Policies and Procedures (Operating Policy 516 – Reimbursement of Travel Expenses).

7. A summary of each trustee's remuneration and expenses shall be made public through the prescribed Annual Audited Financial Statements Schedule. Travel and expenses reimbursements to Trustees will be disclosed on the Public Disclosure of Travel and Expenses policy (Operating Policy 517).