

Fort McMurray Catholic Schools Operating Policies and Procedures

OP 105 - Emergency School Closures

Policy

District schools shall remain open except where conditions pose a threat to the health, welfare or safety of students and/or staff.

Procedures:

1. The Superintendent of Schools or his designate may close one or more schools when conditions constitute a hazard to the safety of students and staff.
2. Local radio stations and affected school principals are to be notified as soon as possible regarding emergency closures.
3. Principals shall ensure that parents and the designated adults specified on the registration form for elementary and junior high school students are notified in the event that students are dismissed early because of emergency conditions.
4. The Superintendent, or designate, shall inform the Chair and/or Vice-Chair of the Board of the decision to close a school as soon as possible.
5. The Superintendent shall report to the Board at the next regular meeting why a school was closed.
6. Staff are expected to work regular hours, when schools are closed for reasons other than conditions that present a hazard to the safety of staff, unless excused by the Superintendent or provisions of the Collective Agreement.

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